Minutes of the regular meeting of the Big Plains Water and Sewer Special Service District, Washington County, Utah that was held on the 16<sup>th</sup> day of October, 2013 at the Smithsonian Fire Department Building, 1777 N. Meadowlark Dr., Apple Valley, Utah.

- 1. The meeting was called to order at 6:00 pm.
- 2. The Pledge of Allegiance was led by Harold Merritt.
- 3. Roll Call: Neil Duncan, Jack Davis, Mayor Moser, and Harold Merritt were present. Kevin Sair was excused. Nathan Bronemann was excused. Legal Counsel was excused. Rod Mills of Ensign Engineering was present.
- 4. Declarations of conflict of interests

None stated.

5. Discussion and possible action changing the amount of connections on AV-1313-A – Glenn Thibault

Mr. Thibault said the property had nine water connections on it. He said they did not need those connections. He said they wanted to turn those back over to the district.

Mayor Moser said there was one connection with a meter and nine other stubbed connections. He suggested that they could turn over the other nine connections back to the district.

Harold Merritt said they would be entitled to a credit as those nine connections were also tied to water shares.

Mayor Moser said the board would draft a letter that would state the amount of credit. He said when they were ready to use the water, they could get a commercial connection, or whatever they needed and that the credit would be added to their account.

6. Acquisitions – Harold Merritt

Nothing to report.

7. Funding – Kevin Sair

Nothing to report.

8. Operations – Neil Duncan

Dale Harris said he was still manually running well #2 in Cedar Point. He said the regulator should be installed the first part of next week and they should be able to run everything then from the laptop.

Neil Duncan asked about the funding for the back up well.

Rod Mills said the pay request for the work that had already been accomplished had been submitted should be signed tomorrow. He said they were looking into developing an additional source or improving a couple of the existing sources. He said there were sufficient funds left in the State funding package to do either one of those things.

9. Resource Management – Mayor Moser

Nothing to report. 10. Development – Jack Davis Jack Davis reported that the group home should be going in and that they were waiting to hear more from Hank Isakson. Mayor Moser said there were investors looking into purchasing the Kokopelli Golf course to rehabilitate it and to add 40 homes sometime next year. 11. Review of Policies and Procedures Rod Mills said the prequalification process was underway and there had been a lot of contractors that had expressed an interest in the work to be performed on the system. He suggested that the board have a work session to review the list of applicants. The board decided to hold a work meeting at 7:00 pm immediately after the regular meeting on Nov. 6<sup>th</sup>, 2013. 12. Sewer Nothing to discuss. 13. Consent Calendar - Income and Expenses Tabled until next meeting 14. Consider approval of minutes: a. October 2, 2013 Regular Meeting Minutes Motion made by Mayor Moser to approve the October 2, 2013 regular meeting minutes. Jack Davis seconded the motion. Vote: Neil Duncan-yes, Jack Davis-yes, Mayor Moser-yes, Harold Merritt-yes. The motion passed 4/0.

15. Request for a closed session

None requested.

16. Adjournment

Motion made by Mayor Moser to adjourn the meeting. Harold Merritt seconded the motion. Vote: Neil Duncan-yes, Jack Davis-yes, Mayor Moser-yes, Harold Merritt-yes. The motion passed 4/0.

Meeting adjourned at approximately 6:27 PM.	
Date approved:	
ATTEST BY: Nathan Bronemann	Chairman Harold Merritt